



Michigan Department of State Police

Emergency Management Division Informational Letter

4000 Collins Road
P.O. Box 30636
Lansing, Michigan 48909-8136



Volume: 03-10

October 2, 2003

Subject: Planning Funds Availability under the FY 2003 Office of Domestic Preparedness State Homeland Security Grant Program Part II to Support Local ODP State Homeland Security Assessment and Strategy (SHSAS)

Attention: Local and District Emergency Management Coordinators

Limited funding has been released under the ODP FY2003 SHSGP Part II program to support local jurisdictions with established emergency management programs for activities associated with the completion of the 2003 ODP State Homeland Security Assessment and Strategy (SHSAS). Approximately \$1,155,000.00 has been allocated for this program activity.

The state's approach is to allocate funds for this project based on a three-tiered scale using population for the groupings. Tier I jurisdictions will be eligible for up to \$20,000 (30 jurisdictions); Tier II \$10,000 (30 jurisdictions); and Tier III \$5,000 (51 jurisdictions). Funds will be distributed on a reimbursement basis for expense up to, but not exceeding, the corresponding tier allocation. See attached table.

Enabling local jurisdictions to efficiently and effectively conduct assessments and subsequent planning is essential for the state of Michigan in developing a homeland security strategy that focuses on new approaches, organization, and procedures for preventing terrorist use of nuclear weapons, detecting chemical and biological materials and attacks, and improving response capabilities. The results of the assessments will serve as a tool in identifying needs in the solution areas of planning, organization, equipment, training and exercising for allocating homeland security resources and funding.

Application Process

Eligible jurisdictions will be sent a grant agreement package. Those wishing to participate in this funding opportunity should complete the agreement and return to:

David Lundquist
Michigan State Police
Emergency Management Division
4000 Collins Road
Lansing, MI 48909
Attn: Part II Planning Grant - SHSAS

Return the package no later than Friday, October 31, 2003. If your jurisdiction does not choose to participate in this funding opportunity, please fill out and return the Notification of Waiver to the address above. Jurisdictions that do not respond by the above date will not be eligible for funding under the SHSAS planning initiative.

Performance Window

The performance period for the expenditure of monies under the SHSAS activity under this grant is from July 1, 2003 through October 31, 2003.

Allowable Planning Costs

Funds to be used for planning may be used to pay for activities associated with completion of the assessment and development of the local homeland security strategy. Eligible activities include:

- Conducting planning training sessions and meetings to ensure accurate completion of the assessment;
- Hiring of full or part-time staff or contractors/consultants to assist with the collection of the needs assessment data and updating of the local homeland security strategy;
- Travel expenses;
- Meeting-related expenses.

Unallowable Planning Costs

Grant funds awarded under this program may not be used for emergency responder programs inconsistent with the terms and conditions of this grant award application which includes, but not limited to, the following:

- Emergency responder programs/activities inconsistent with the state's homeland security strategy;
- Costs incurred prior to the award start date of the grant;
- Expenses otherwise budgeted for with state or local funds, etc.

If in doubt as to specific allowable planning costs, please contact Mr. Mark Wesley of the Emergency Management Division at (517) 333-5023 or e-mail at wesleym@michigan.gov.

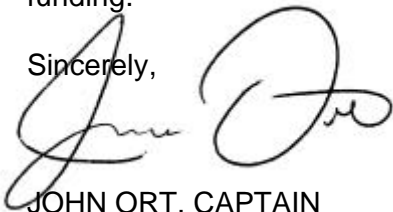
Suspension or Termination of Funding

The Michigan State Police Emergency Management Division may suspend or terminate funding, in whole or in part, or other measures may be imposed for any of the following reasons:

- Failing to make satisfactory progress toward the goals or objectives set forth by accepting this funding.
- Failing to follow grant agreement requirements.
- Failing to submit required reports.
- Filing a false certification in this application or other report or document.

Before taking action, the Emergency Management Division will provide the sub-grantee reasonable notice of intent to impose measures and will make efforts to resolve the problem prior to suspension or termination of funding.

Sincerely,



JOHN ORT, CAPTAIN

Deputy State Director of Emergency Management

JO:MW:dw

(231)



**FY2003 SHSGP Part II - Michigan
SHSAS ALLOCATIONS**

**No funds allocated to state.*

Jurisdiction	Sub-Grant Award
Oakland County	\$20,000.00
Detroit City, Wayne County	\$20,000.00
Wayne County	\$20,000.00
Genesee County	\$20,000.00
Macomb County	\$20,000.00
Kent County	\$20,000.00
Kalamazoo County	\$20,000.00
Ottawa County	\$20,000.00
Saginaw County	\$20,000.00
Washtenaw County	\$20,000.00
Grand Rapids City, Kent County	\$20,000.00
Muskegon County	\$20,000.00
Berrien County	\$20,000.00
Jackson County	\$20,000.00
Livingston County	\$20,000.00
Monroe County	\$20,000.00
Warren City, Macomb County	\$20,000.00
St. Clair County	\$20,000.00
Sterling Heights City, Macomb County	\$20,000.00
Ingham County	\$20,000.00
Lansing City, Ingham County	\$20,000.00
Ann Arbor City, Washtenaw County	\$20,000.00
Bay County	\$20,000.00
Allegan County	\$20,000.00
Livonia City, Wayne County	\$20,000.00
Lenawee County	\$20,000.00
Dearborn City, Wayne County	\$20,000.00
Clinton Township, Macomb County	\$20,000.00
Lapeer County	\$20,000.00
Calhoun County	\$20,000.00
Midland County	\$10,000.00
Farmington Hills City, Oakland County	\$10,000.00
Southfield City, Oakland County	\$10,000.00
Grand Traverse County	\$10,000.00
Canton Township, Wayne County	\$10,000.00
Van Buren County	\$10,000.00
Eaton County	\$10,000.00
Clinton County	\$10,000.00
Marquette County	\$10,000.00
Isabella County	\$10,000.00
St. Joseph County	\$10,000.00
Montcalm County	\$10,000.00
Tuscola County	\$10,000.00
Dearborn Heights City, Wayne County	\$10,000.00
Barry County	\$10,000.00
Shiawassee County	\$10,000.00
Battle Creek City, Calhoun County	\$10,000.00
Cass County	\$10,000.00
Ionia County	\$10,000.00
Newaygo County	\$10,000.00
Hillsdale County	\$10,000.00
Branch County	\$10,000.00
Kentwood City, Kent County	\$10,000.00
Sanilac County	\$10,000.00

**FY2003 SHSGP Part II - Michigan
SHSAS ALLOCATIONS**

**No funds allocated to state.*

Jurisdiction	Sub-Grant Award
Bloomfield Township, Oakland County	\$10,000.00
Gratiot County	\$10,000.00
Mecosta County	\$10,000.00
Lincoln Park City, Wayne County	\$10,000.00
Chippewa County	\$10,000.00
Delta County	\$10,000.00
Huron County	\$5,000.00
Houghton County	\$5,000.00
Port Huron City, St. Clair County	\$5,000.00
Emmet County	\$5,000.00
Alpena County	\$5,000.00
Clare County	\$5,000.00
Wexford County	\$5,000.00
Delta Charter Township, Eaton County	\$5,000.00
Mason County	\$5,000.00
Plymouth Township, Wayne County	\$5,000.00
Dickinson County	\$5,000.00
Iosco County	\$5,000.00
Oceana County	\$5,000.00
Cheboygan County	\$5,000.00
Charlevoix County	\$5,000.00
Gladwin County	\$5,000.00
Roscommon County	\$5,000.00
Menominee County	\$5,000.00
Manistee County	\$5,000.00
Harrison Township, Macomb County	\$5,000.00
Otsego County	\$5,000.00
Osceola County	\$5,000.00
Antrim County	\$5,000.00
Romulus City, Wayne County	\$5,000.00
Ogemaw County	\$5,000.00
Leelanau County	\$5,000.00
Trenton City, Wayne County	\$5,000.00
Birmingham City, Oakland County	\$5,000.00
Wayne City, Wayne County	\$5,000.00
Gogebic County	\$5,000.00
Arenac County	\$5,000.00
Kalkaska County	\$5,000.00
Benzie County	\$5,000.00
Owosso City, Shiawassee County	\$5,000.00
Fraser City, Macomb County	\$5,000.00
Missaukee County	\$5,000.00
Presque Isle County	\$5,000.00
Crawford County	\$5,000.00
Iron County	\$5,000.00
Mackinac County	\$5,000.00
Alcona County	\$5,000.00
Lake County	\$5,000.00
Ionia City, Ionia County	\$5,000.00
Montmorency County	\$5,000.00
Alger County	\$5,000.00
Oscoda County	\$5,000.00
Schoolcraft County	\$5,000.00
Baraga County	\$5,000.00
Ontonagon County	\$5,000.00
Luce County	\$5,000.00
Keweenaw County	\$5,000.00
Total Allocations	\$1,155,000.00